

Educational Break Request Form for Undergraduate Student, Khon Kaen University

Written at

Date:.....Month:.....Year:.....

Subject: Request for educational Break

To: Dean of the Faculty of

I am Mr./Ms./Mrs....., Student ID No....., in
the Faculty of, Major

Plan: () Regular () Special () International. I would like to apply for educational Break
from the () first () second () summer/special semester in the educational year.....
due to (reason).....

I have enclosed the following documents with my application form (if
applicable):.....Contact address while
on educational Break: House
number.....Moo.....Road.....Alley.....
Sub-district..... District..... Province.....Postal
Code..... Telephone

Yours Faithfully,

Signature..... (Student)
(.....)

(1) For the Bureau of Academic Administration and Development	(2) For the Student Affairs Office	(3) Advisor's Opinion
<p>() The applicant has completed registration and has paid tuition fee</p> <p>() The applicant has paid for the educational break request with the amount of.....Baht</p> <p style="text-align: center;">..... (.....)/...../.....</p>	<p>() The applicant does not have a scholarship</p> <p>() The applicant has cancelled the scholarship named</p> <p style="text-align: center;">..... (.....)/...../.....</p>	<p>.....</p> <p>.....</p> <p style="text-align: center;">..... (.....)/...../.....</p>
(4) Opinion of the Educational Service Section	(5) Dean's Opinion	(6) Report for the Bureau of Academic Administration and Development (BAAD)
<p>.....</p> <p>.....</p> <p style="text-align: center;">..... (.....)/...../.....</p>	<p>() Approved</p> <p>() Not approved</p> <p style="text-align: center;">..... (.....)/...../.....</p>	<p>No. SoTo.....</p> <p>To: Director of the BAAD;</p> <p>Please sign and inform other related parties about this result.</p> <p style="text-align: center;">..... (.....)/...../.....</p>

- Note**
- 1.The educational break period is active as of the approval date on this form.
 - 2.This request form must be sent to BAAD by the applicant's faculty.
 3. A student who obtains approval for an educational break can resume their education according to the registration calendar of the related semester
 4. For special plan students, an educational break can be taken only after registration has been completed.

Parent's Inform Consent

House No.....Moo.....

Village.....Road.....

Alley.....

Sub-district District.....

Province Postal Code.....

Telephone.....

Date.....Month.....Year.....

To: Dean of the Faculty of

I am Mr./Mrs./ Ms....., the parent of
 Mr./Mrs./Ms..... Student ID Number..... Faculty
 Major.....Year I have approved of
 Mr./Mrs./Ms , who is
 my....., taking an educational break for the
 semester in the educational year.....for the following reasons:

.....

Sincerely yours,

Signature.....

(.....)

Parent

- Note**
- 1.The parent to sign this form must be the person whose name is provided in the student applicant's behavioral guarantee contract.
 - 2.Using a forged parental signature can lead to the termination of the student's status.

Notice on the Applicant's Loan Inspection

SoBoPho .211

At.....

Date.....Month.....Year.....

Topic: Loan inspection result

To: Dean of the Faculty of

I am Mr./Mrs./Ms.....

Student ID Number....., a student from the faculty of

Year..... I would like to request an educational break for the.....semester in the

educational year.....I would like to confirm that I have applied for a loan inspection

with the relevant offices at the university.

Yours Faithfully,

Signature.....(Student)

(.....)

Loan Inspection Results		
(1) Library The investigation shows that the applicant does not have any loans from the library. <div style="text-align: center;"> (.....) /...../..... </div>	(2) Student Affairs The investigation shows that the applicant does not have any loans from the Student Affairs Department. <div style="text-align: center;"> (.....) /...../..... </div>	
(3) Faculty of Science This applicant does not have any loans from the Faculty of Science. <div style="text-align: center;"> (.....) /...../..... </div>	(4) Faculty Library This applicant does not have any loans from the Faculty Library. <div style="text-align: center;"> (.....) /...../..... </div>	(5) Student Affairs of the applicant's faculty This applicant does not have any loans from the Faculty's Student Affairs. <div style="text-align: center;"> (.....) /...../..... </div>