

Request Form for: Name or Surname Change or Correction of Title

Day.....MonthYear.....

To: Director of BAAD

I am Mr./Ms./Mrs.Student ID number.....
 Level () Bachelor () Certificate () Master () Doctoral
 () Regular () Special () Special Project () Other (indicate).....
 Faculty..... Major

I would like to make the following notification/correction:

() Spelling () Name () Surname
 (attach evidence of correct spelling)

() Name change () Surname change () Title change

Two copies of each of the following documents are attached:

1. Documentation of name/surname change, marriage certificate, or title change certificate
2. Personal ID Card indicating the change of name, surname, or title
3. House registration

Former/Misspelled name in Thai(Write neatly)

New/Corrected Name in Thai(Write neatly)

Old/Misspelled name in English(Uppercase)

New/Corrected name in English(Uppercase)

For your consideration and additional management

Signature (Student)
 (.....)

Actions completed by Officer	Officer's Name	Date
() Changes have been made in the database		
() Changes have been made in the student's profile		

Note: Students who have already graduated cannot apply for name change/correction.